



ZZ/09/055/U/21

PROCUREMENT NOTICE

to conduct a series of professional workshops related to university consolidation initiatives and building international recognition on the basis of the analysis of the data provided as part of the project called: "Supporting university consolidation processes"

I. ORDERING PARTY

Gdańsk University of Technology

80-233 Gdańsk, ul. G. Narutowicza 11/12

phone: 58 347 17 44

www.pg.edu.pl

NIP: 584-020-35-93

The procedure is conducted by the Public Procurement Office.

e-mail: dzp@pg.edu.pl

Working hours of the Public Procurement Office: 8:00 - 15:00.

II. CONTRACT AWARD MODE

1. The procedure is conducted with the exception of the provisions of the Act of 11 September 2019 - Public Procurement Law (consolidated text: Journal of Laws of 2019, item 2019, as amended) - hereinafter referred to as the PPL pursuant to Art. 2 subsection 1 point 1 of the Public Procurement Law.
2. The procedure is conducted on the basis of this Procurement Notice under the principle of competition, in accordance with the Guidelines on the eligibility of expenditure under the European Regional Development Fund, the European Social Fund and the Cohesion Fund for 2014-2020.
3. The value of the order does not exceed PLN 130,000.
4. The Ordering Party shall award the contract in a transparent, objective and non-discriminatory manner.

III. DESCRIPTION OF THE SUBJECT MATTER OF THE CONTRACT AND SPECIFICATION OF THE AMOUNT OR SCOPE OF THE ORDER

1. The Subject Matter of the Contract is to conduct a series of professional workshops related to university consolidation initiatives and building international recognition on the basis of the analysis of the provided data.
2. The Contract is carried out under the project called: "Supporting the consolidation processes of universities" co-financed by the European Social Fund under the Knowledge Education Development Operational Program, implemented by Gdańsk University of Technology on the basis of the grant agreement No. MEiN / 2021/28 / DIR /KON.
3. The workshops will be carried out as part of activities related to the analysis of the consolidation potential of three Pomeranian universities - Gdańsk University of Technology, University of Gdańsk and Medical University of Gdańsk.
4. Detailed information on the Subject Matter of the Contract is included in Annexe 2 to this notice
5. CPV: 79400000-8 - Business and management consultancy and similar services
6. Detailed provisions regarding the performance of the Subject Matter of the Contract are included in the Contract Template, constituting Annexe 6 to this notice.
7. The Ordering Party does not allow partial offers.



8. The Ordering Party does not allow the possibility of submitting variants.

IV. CONDITIONS FOR PARTICIPATION IN THE PROCEDURE AND LIST OF DECLARATIONS OR DOCUMENTS CONFIRMING THE FULFILLMENT OF THE CONDITIONS FOR PARTICIPATION IN THE PROCEDURE

1.1. having rights to perform a specific actions or activities, if the law imposes an obligation to have them:

No special qualifications are required to conduct business in the scope of this subject matter of the contract.

1.2. having knowledge and experience:

The Ordering Party shall consider the condition to be met if the Contractor proves that in the last three years before the deadline for submission of tenders, and if the period of business activity is shorter, then during this period: they have performed at least three services consisting in the preparation of:

- expertise based on analyzes of expert indicators such as:

- (i) collaboration output,

- (ii) top collaborators,

- (iii) visibility,

- (iv) topic prominence,

- (v) key topics,

- (vi) trending,

- (vii) awards volume,

- (viii) academic corporate collaboration,

- (ix) patent citation,

- (x) SDG overview and

- (xi) impact ranking data.

and / or

- forecasts of the Ordering Party's future position based on the analysis of these indicators for a scientific or scientific-research institution or university with a minimum employment level of 600 employees employed in a didactic, scientific-didactic or scientific position;

1.3. having the appropriate technical potential and people capable of performing the contract:

In order to meet the condition, the Contractor must demonstrate that they have or will have at least 3 people capable of performing the contract, specializing in performing analyzes of the functioning of higher education sector units with documented skills in this field and having at least 3 years of experience in preparing economic analyzes.

Verification of the fulfillment of the conditions will take place by submitting by the Contractor a list of services provided and a list of persons assigned to perform the Contract, along with information about their experience necessary to perform the contract.

Contractors jointly applying for the award of the Contract (e.g. consortium, civil partnership) may meet the above-mentioned conditions for participation in the procedure jointly.

Contractors jointly applying for the award of the contract should appoint an attorney to represent them in the procedure or to represent them in the procedure and conclude a public procurement contract (an appropriate power of attorney should be attached to the offer). The offer must be signed in such a way that



it legally binds all entities acting jointly. Contractors jointly applying for the contract shall be jointly and severally liable for the performance of the contract.

V. EXCLUSIONS

The Ordering Party shall exclude a Contractor who fails to demonstrate that the conditions for participation in the procedure are met.

Contractors who are not excluded from the procedure pursuant to Art. 108 of the Public Procurement Law may apply for the award of the contract.

To confirm that there are no grounds for exclusion from the procedure, the Contractor submits a declaration in accordance with the template constituting Annexe 3 to the notice.

VI. DEADLINE FOR THE COMPLETION OF THE ORDER

The workshops should be carried out from 20 to 30 September 2021. The exact date will be agreed with the Contractor at the stage of the performance of the Contract. The Ordering Party reserves the right to postpone the workshops till October 2021, if necessary. The new date will be agreed with the Contractor.

VII. OFFER EVALUATION CRITERIA

1. As the best offer shall be considered such offer that meets the requirements of this notice and containing the most favorable balance of points in the following criteria:

Criteria:

- 90 points – the price of the offer Points in this criterion will be awarded to Contractors according to the formula:

$$P_c = \frac{C_n}{C_b} \cdot 90 \text{ pt}$$

where: P_c- points received for price

C_n- the lowest price among the submitted (valid) offers

C_b- price of the examined offer

- 10 points - the number of merger case studies cited and discussed during the workshop:

a) minimum 3 cases - 0 points

b) 4 -5 cases - 5 points

c) 6 and more cases - 10 points

The Contractor shall specify the number of merger cases to be discussed during the workshop in the tender form.

The minimum number of cases of the mergers in question is 3. If the contractor does not provide the number of cases of mergers in the form, the Ordering Party will consider that the minimum level has been offered and



will award the tender with 0 points in this criterion. If the contractor offers to discuss fewer than 3 cases, their offer will be rejected as inconsistent with the description of the Subject Matter of the contract.

2. The Ordering Party will round the results to two decimal places.
3. If it is not possible to select the most advantageous offer from among all non-rejectable offers, due to the fact that two or more offers present the same balance of points in the offer evaluation criteria, the Ordering Party shall select the best offer with the lowest price from among these offers.
4. In the course of evaluating the submitted offers, the Ordering Party may request the Contractor to provide explanations regarding the content of the submitted offer.
5. The Ordering Party shall correct any obvious typographical errors in the text of the offer, immediately informing about the fact the Contractor whose offer has been corrected. An obvious spelling mistake should in particular be understood as a visible, unintended misuse of a word, an apparently misspelled word, an evident grammatical error, an unintentional omission of a word (s) or its part.
6. The Ordering Party will correct obvious accounting errors, taking into account the accounting consequences of the corrections made, and immediately inform about the fact the Contractor whose offer has been corrected.
7. The Ordering Party shall correct other errors consisting in the non-compliance of the offer with the content of the announcement, which will not cause significant changes in the content of the offer, immediately informing about the fact the Contractor whose offer has been corrected.
8. If the offered price or cost, or their essential components seem to be grossly low in relation to the Subject Matter of the Contract and raise doubts of the Ordering Party as to the possibility of performing the Subject Matter of the Contract in accordance with the requirements specified by the Ordering Party or resulting from separate provisions, the Ordering Party may call for explanations, including submission of evidence, regarding the calculation of the price or cost.
9. During the examination and evaluation of the offers, the Ordering Party will call the Contractor who did not submit the required documents or the documents contain errors to submit or supplement them within the prescribed period, unless despite their supplementation, the Contractor's offer is rejected or there are grounds for cancellation of the procedure.
10. The Ordering Party shall reject the offer in the cases specified in Art. 226 of the Public Procurement Law.
11. The Ordering Party shall cancel the procedure in the circumstances specified in Art. 255 of the Public Procurement Law.

VIII. DESCRIPTION OF THE METHOD OF CALCULATING THE PRICE:

1. The price of the offer is the price given in the **offer form**.
2. The gross offer price should be expressed numerically in Polish zlotys (PLN) or in euro (EUR) or in British pounds (GBP) with a precision to two decimal places in accordance with the rules of mathematical operations.
3. Settlements between the Ordering Party and the Contractor shall be made in Polish zlotys (PLN) or in euro (EUR) or in British pounds (GBP).
4. The offer price must include all costs necessary for the correct, timely and complete performance of the Subject Matter of the Contract. Costs incurred by the Contractor in the performance of the Contract and not included in the offer price will not be additionally billed by the Ordering Party.
5. The prices specified in the offer are valid for the entire period of validity of the offer and will be binding for the concluded Contract.
6. The offer price will not be negotiable.
7. If the Contractor specifies the price in EUR or GBP, the Ordering Party will convert the foreign currency into zlotys (PLN), adopting the average exchange rate (table) of the National Bank of Poland on the day of opening the bids, and if the exchange rate was not announced on that day, the last announced rate before that date will be used in the conversion.

Method of calculating prices and VAT



1. A national Contractor calculates the bid price including the VAT. The VAT rate should be determined in accordance with the law.
2. If foreign entities apply for the award of the Contract, which, under separate provisions, are not obliged to pay the VAT, to compare the price of offers submitted by foreign entities, the Ordering Party will be obliged to add the VAT due to the price of such offers, charged to the Ordering Party for the performance of the Contract under separate provisions.
3. If the Contractor submits an offer, the selection of which would lead to the creation of a tax obligation for the Ordering Party in accordance with the Act of 11 March 2004 on tax on goods and services (consolidated text, Journal of Laws of 2020, item 106, as amended), for the purposes of applying the price or cost criterion, the Ordering Party shall add to the price presented in this offer the amount of tax on goods and services that would be required to settle.

IX. INFORMATION ON PLANNED ADDITIONAL ORDERS

The Ordering Party does not envisage awarding any additional contracts to the Contractor with whom the Contract will be concluded under this procedure.

X. CONDITIONS FOR CHANGING THE CONTRACT

1. Any changes and additions to the provisions of the Contract require the consent of the other party and a written form to be valid.

XI. CONTACT PERSON

The person assigned to contact the Contractor is Małgorzata Rewucka e-mail: malgorzata.rewucka@pg.edu.pl

X. DESCRIPTION OF THE METHOD OF PREPARING THE OFFER

1. The offer must contain the following declarations and documents:
 - 1) a completed offer form drawn up using the template constituting Annexe 1 to this notice,
 - 2) list of performed services.
 - 3) a declaration of meeting the conditions for participation in the procedure and of not being subject to exclusion from the procedure,
 - 4) List of persons assigned to perform the Contract with an indication of their experience
 - 5) optionally - a power of attorney to represent the Contractor, if the authorization to sign the offer does not arise directly from the document confirming the Contractor's legal status. In this case, the offer must be accompanied by a power of attorney defining its scope and issued by authorized persons.

In the event of selecting the most advantageous offer submitted via e-mail, the Ordering Party will require the selected Contractor to submit the original of the power of attorney or its notarized copy.

2. Each Contractor may submit only one offer and propose only one price.
3. The offer must be signed by the person or persons authorized to represent the Contractor in accordance with the form of the Contractor's representation specified in the register or other document appropriate for the given organizational form of the Contractor, or by the Contractor's authorized representative.



4. Documents submitted in the form of copies should be certified as true copies by the person or persons authorized to represent the Contractor in accordance with the Contractor's form of representation.
5. The offer should be made in Polish, in one copy, according to the forms attached by the Ordering Party.
6. In the event that Contractors jointly apply for the Contract, each of the Contractors jointly applying for the contract shall declare that they can not be excluded from the procedure. The statements are to confirm the lack of grounds for exclusion to the extent that each of the Contractors shows no grounds for exclusion.

XIII. PLACE AND DEADLINE FOR SUBMISSION AND OPENING OF OFFERS

1. The offer should be sent by August 17, 2021

in writing - in a closed and properly labelled envelope on the forms constituting annexes to this notice, together with the required documents, to the address of the Ordering Party: Politechnika Gdańska Dział Zamówień Publicznych Gmach B, pok. 212, ul. Narutowicza 11/12, 80-233 Gdańsk, with the annotation: "Oferta na przeprowadzenie warsztatów w ramach projektu Wspieranie procesów konsolidacji uczelni" ZZ/09/055/U/21 ["Offer for workshops under the project Supporting university consolidation processes" ZZ / 09 / 055 / U / 21];

or in electronic form - completed and signed forms and documents should be attached to the e-mail sent to: malgorzata.rewucka@pg.edu.pl by entering in the field indicating the subject of the message: "Oferta na przeprowadzenie warsztatów w ramach projektu Wspieranie procesów konsolidacji uczelni" ZZ/09/055/U/21 ["Offer for workshops under the project Supporting university consolidation processes" ZZ / 09 / 055 / U / 21" or submitted via the Competitiveness Database: <https://bazakonkurencyjnosci.funduszeuropejskie.gov.pl/> The offer may be in the form of scans of documents or in electronic form signed with a qualified electronic signature, personal signature.

2. The Contractor shall bear the consequences of submitting an offer contrary to the above-mentioned description. The Ordering Party is not responsible for incorrect submission of the offer or incorrect labelling of the envelope.

I APPROVE

Chancellor

Mariusz Miler M.Sc. Eng.

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Annexes to the notice:

1. Offer form;
2. Detailed description of the Subject Matter of the Contract;
3. List of services provided so far
4. List of persons assigned to perform the Contract
5. Statement on meeting the conditions for participation in the procedure and not being subject to exclusion from the procedure
6. Contract template



(name and address of the contractor)

ZZ/09/055/U/21

OFFER

Ordering Party:
Politechnika Gdańska
ul. Narutowicza 11/12
80-233 Gdańsk

Referring to the notice regarding the submission of an offer for a series of professional workshops related to university consolidation initiatives and building international recognition on the basis of the analysis of the data provided under the project entitled: "Supporting university consolidation processes"

We, the undersigned: name surname

name surname

acting for and on behalf of:

Full name :	
e-mail:	
Address:	
REGON No.	NIP No.
KRS/CEIDG	
Phone number:	
Name of bank:	Bank account number:

1. **We offer the implementation** of the whole **of the above Subject Matter of the contract**, in accordance with the description of the Subject Matter of the contract, for remuneration: * PLN gross including VAT at the rate of% / EUR net / GBP net (* delete as appropriate)

2. **We declare** that during the workshops we will discuss the following number of merger cases:

- 6 and more cases - 10 points.
- 4 to 5 cases - 5 points.

min. 3 cases - 0 points

** please put an "X" next to the offered date*

3. **We declare** that we have read the provisions of the Contract, which is attached as Annexe 6 to the notice. We make no reservations to its content. In the event of choosing our offer, we undertake to conclude the contract under the conditions specified therein.

4. **We accept** the payment terms indicated in the Contract template constituting Annexe 6 to the notice.

5. **We declare** that the validity period for this offer is 30 days.

6. **I / we declare** that the person responsible for the performance of the contract on the part of the Contractor will be: Mr. / Mrs.: _____,

phone: _____, e-mail _____.

7. The offer contains a total of numbered pages.

8. The **Annexes** to this Offer, constituting an integral part thereof, are:

- ☐
 - ☐
 - ☐
 - ☐
-, date

*(signature and stamp of a person
authorized
to represent the Contractor)*



ZZ/09/055/U/21

DESCRIPTION OF THE SUBJECT MATTER OF THE CONTRACT

The Subject Matter of the contract is to conduct a series of professional workshops related to university consolidation initiatives and building international recognition based on the analysis of the provided data.

The Contract is carried out under the project called: "Supporting the consolidation processes of universities" co-financed by the European Social Fund under the Knowledge Education Development Operational Program, implemented by Gdańsk University of Technology based on the grant agreement No. MEiN / 2021/28 / DIR / KON .

The workshops will be carried out as part of activities related to the analysis of the consolidation potential of three Pomeranian universities - Gdańsk University of Technology, University of Gdańsk and Medical University of Gdańsk.

The following expert indicators should be included in the workshop:

1. collaboration output,
2. top collaborators,
3. visibility,
4. topic prominence,
5. key topics,
6. trending,
7. awards volume,
8. academic corporate collaboration,
9. patent citation,
10. SDG overview and
11. impact ranking data.

The following issues should be considered during the workshops:

1. UN Sustainable Development Goals (SDGs) and university consolidation
2. Case studies of consolidation of other universities
3. Directions where the academic world is heading now
4. International recognition of universities on the basis of the above-mentioned indicators

The Contract is to be carried out in 3 stages:

1. Preparation and quantification
2. Conducting workshops
3. Development of proposed guidelines



The purpose of the Contract is to develop guidelines for future changes. The developed scenarios are to be used to engage university leaders and the community in the change process.

The workshop methodology should combine qualitative and quantitative elements and provide leaders with an objective evidence base that will support them if they want to guide their organization through changes which might be significant and potentially threatening the identity of a given entity. The guidelines developed should enable leaders to identify and consider potential risks and then mitigate them.

The workshops will include an exercise in scenario planning for future organizational structures.

Preparation and quantitative assessment

After concluding the Contract, the Ordering Party will provide the Contractor with information enabling to carry out an analysis covering the following areas:

- Current organizational models of universities covered by the study,
- Financial performance (last three years and 3-5-year forecasts if available),
- Data and statistics of three universities regarding academic activity,

During this phase, the Contractor will develop a framework for the workshops that will include:

1. Identification of proposed changes;
2. Benefits of such changes;
3. Impact of the introduction of potential changes;
4. The risk related to the implementation of changes.

The framework would define how these issues would be considered (e.g. expected material and intangible benefits and the manner of their implementation).

Conducting the workshops

In this phase, the Contractor, based on the collected analytical data, will conduct workshops in three blocks on each of the topics specified by the Ordering Party:

1. Analysis of case studies of mergers of universities or research institutions - minimum 3 cases.
2. Possible merger scenarios - minimum 4 scenarios.
3. Synergies that could be achieved to build international recognition. Analysis of expert indicators for a consolidated university and comparison with other entities.

Each workshop is to last approx. **6 didactic hours (6 x 45 minutes)**.

Workshop language of instruction - **English**.

The Contractor will provide participants with materials to be **downloaded or sent by e-mail**.



Each workshop will be attended by 25 to 30 participants from the three cooperating universities.

Before each workshop, the Contractor will prepare a range of issues for participants. Participants will be asked to prepare within the scope indicated by the Contractor. During the workshops, participants will be able to share, analyze and discuss the prepared issues.

In the last workshop, potential organizational models and a guidelines for consolidation opportunities will be developed.

Models should be discussed / analyzed in terms of:

- Achievement of future benefits;
- Costs related to the implementation;
- Risk related to implementation and maintenance.

A key part of each workshop will be the synthesis and evaluation of the developed conclusions.

Development of the proposed guidelines

In this phase, the Contractor shall collect the workshop results and refine them to develop the guidelines for changes.

The Contractor will prepare a summary report, which will present:

- conclusions from the evaluation of the proposed scenarios to further involve the stakeholders (recipients of potential change) in the process, enable high-quality debate and ensure good decision-making.
- possible impacts of the actions taken on the organizations and the risks noted throughout the process,
- proposed measures to mitigate the consolidation processes.

The report will be provided to the Ordering Party in an electronic version in English to the Ordering Party's e-mail address provided in the Contract within 10 days from the end of the workshop.

Workshop dates:

The Contractor shall carry out the workshops between 20 and 30 September 2021. The exact date will be determined at the stage of the implementation of the contract. The Ordering Party reserves the right to postpone the workshops to October 2021, if necessary. The new date will be agreed with the Contractor.

The Ordering Party will provide the Contractor with a room and equipment - a projector and screen, WIFI.

The Ordering Party will provide refreshments - snacks, coffee, tea, water.



**European
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Knowledge Education Development

European Union
European Social Fund





Contractor:

.....

(Full name/Company, address),

Procedure No.: ZP/09/055/U/21

LIST OF PERFORMED SERVICES

No.	The name and description of the subject of the expertise	Date of order execution	Entity for which the order was performed (name, address, employment level of employees in a teaching, research and teaching or research position;)
1	2	3	4
1			
2			
3			

The Ordering Party considers the condition to be met if the Contractor proves that in the last three years before the deadline for submission of tenders, and if the period of business activity is shorter, then during this period: it has performed at least three services consisting in the preparation of

- expertise based on analyzes of expert indicators such as:

(i) collaboration output,

(ii) top collaborators,

(iii) visibility,

(iv) topic prominence,

(v) key topics,

(vi) trending,

(vii) awards volume,

(viii) academic corporate collaboration,

(ix) patent citation,

(x) SDG overview and

(xi) impact ranking data.

And/or

- forecast of the future position of the Ordering Party based on the analysis of these indicators for a scientific or scientific-research institution or university with a minimum employment level of 600 employees employed in a didactic, research and didactic or research position;

(signature and stamp of the person
authorized to represent the Contractor)

Contractor:

.....

(Full name/Company, address),

Procedure No.: ZP/09/055/U/21

LIST OF PEOPLE WHO WILL BE ASSIGNED TO PERFORM THE CONTRACT

No.	Name and surname	Professional qualifications, educational background and experience	Basis of disposition (e.g. employment contract, civil law contract)
1	2	3	4
1		Professional qualifications, educational background : Experience	
2		Professional qualifications, educational background : Experience	
3		Professional qualifications, educational background : Experience	

The Ordering Party will consider the condition to be met if the Contractor demonstrates that they have or will have at least 3 persons capable of performing the contract, specializing in performing analyzes of the functioning of units of the higher education sector with documented skills in this area and having at least 3 years of experience in preparing economic analyzes.

(signature and stamp of the person authorized to represent the Contractor)



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Knowledge Education Development

European Union
European Social Fund





Procedure No: ZZ/09/055/U/21

Contractor:

.....

(full name / company, address, depending on the entity: NIP/PESEL, KRS/CEiDG)

Represented by:

.....

(name, surname, position / basis for representation)

Declaration

regarding not being subject to exclusion and meeting the conditions for participation in the procedure

For the purposes of the public procurement procedure

to conduct a series of professional workshops related to university consolidation initiatives and building international recognition on the basis of the analysis of the data provided as part of the project entitled: "Supporting university consolidation processes", I hereby declare as follows:

DECLARATIONS RELATING TO THE CONTRACTOR:

1. I declare that I am * / am not * excluded from the proceedings on the basis of Art. 108 of the Public Procurement Law.

** delete as appropriate*

2. I declare that I meet the conditions for participation in the procedure specified in the notice, i.e. :

1) I have the required experience,

2) I have at my disposal people capable of performing the contract

DECLARATION CONCERNING THE INFORMATION PROVIDED:

I declare that all the information provided in the above statements is up-to-date

and true, and have been provided with full awareness of the consequences of misleading the Ordering Party in providing information.

..... *(place)*, date

*(signature and stamp of the person
authorized to represent the Contractor)*



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GDPR information clause

Pursuant to Art. 13 subsection 1 and 2 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (general regulation on data protection) (UE Official Journal. L of 2016 No. 119, p. 1; amended: UE Official Journal. L. of 2018 No. 127, p. 2), hereinafter referred to as the "GDPR" , The Ordering Party informs that:

a) the administrator of your personal data is Gdańsk University of Technology with its registered office at

80-233 Gdańsk at ul. G. Narutowicza 11/12;

b) the inspector of personal data protection at Gdańsk University of Technology is MSc, Eng. Paweł Baniel, phone: +48 58 348-66-29, e-mail: iod@pg.edu.pl;

c) your personal data will be processed on the basis of Art. 6 sec. 1c GDPR for the purpose related to the public procurement procedure in question **No. ZZ / 09 / 055 / U / 21 pn. to conduct a series of professional workshops related to university consolidation initiatives and building international visibility on the basis of the analysis of the data provided as part of the project called: "Supporting university consolidation processes" implemented by Gdańsk University of Technology** conducted in the basic mode without negotiations;

d) the recipients of your personal data will be persons or entities to whom the documentation of the procedure will be made available pursuant to Art. 18 and Art. 74 of the Act of 29 January 2004 Public Procurement Law;

e) your personal data will be kept for a period of at least 4 years from the date of completion of the proceedings;

f) the obligation to provide your personal data directly concerning you is a statutory requirement specified in the provisions of the Public Procurement Law, related to the participation in the public procurement procedure; the consequences of not providing specific data result from the PPL;

g) in relation to your personal data, decisions will not be made in an automated manner, in accordance with Art. 22 GDPR;

h) you have:

- pursuant to Art. 15 of the GDPR, the right to access your personal data;

- pursuant to Art. 16 of the GDPR, the right to rectify your personal data (*exercising the right to rectify may not result in a change in the result of the procedure*)

for the award of a public contract or a change to the provisions of the contract to the extent inconsistent with the PPL and may not violate the integrity of the protocol and its annexes)

- pursuant to Art. 18 of the GDPR, the right to request the administrator to limit the processing of personal data, subject to the cases referred to in Art. 18 subsection 2 of the GDPR (the right to restriction of processing does not apply to storage, to ensure the use of legal remedies or to protect



the rights of another natural or legal person, or for reasons of important public interest of the European Union or a Member State);

- the right to lodge a complaint to the President of the Personal Data Protection Office, if you feel that the processing of your personal data violates the provisions of the GDPR;

i) you are not entitled to:

- in connection with Art. 17 subsection 3 b, d or e of the GDPR the right to delete personal data;

- the right to transfer personal data referred to in Art. 20 of the GDPR;

- pursuant to Art. 21 of the GDPR, the right to object to the processing of personal data, as the legal basis for the processing of your personal data is Art. 6 subsection 1 c of the GDPR.

Additionally, pursuant to Art. 19 subsection 4 of the Public Procurement Law, the Ordering Party informs about the limitations referred to in Art. 19 subsection 2 and 3 and 75 of the Public Procurement Law:

1) if the Contractor exercises the right to obtain confirmation as to whether personal data concerning them are being processed, the Ordering Party will be entitled to request from the Contractor additional information specifying the request (e.g. name or date of the contract award procedure);

2) if the Contractor exercises the right to limit the processing of his personal data, the Ordering Party will be entitled to process such data until the completion of the contract award procedure.